Legislative Oversight Committee
South Carolina House of Representatives
Post Office Box 11867
Columbia, South Carolina 29211
Telephone: (803) 212-6810 • Fax: (803) 212-6811

2016 Annual Restructuring Report
Extension Request Guidelines

PLEASE NOTE:

The information included in the agency's report will appear online for all legislators and the public to view.

Agency Name:	**South Carolina Commission on Indigent Defense**
Date Request Submitted:	**January 20, 2016**

Background

Committee Standard Practices 4.2.2 - 4.2.4

Extensions for Annual Restructuring Reports

4.2.2 The Chairman may, for reasons he determines as good cause, provide an agency an extension and new deadline to submit its Annual Restructuring Report (“New Deadline”). The Chairman will not provide more than two extensions without unanimous consent from the full committee.

4.2.3 Before the Chairman will consider a request from an agency for an extension, the agency must fully complete a Committee Extension Request form, as approved by the Committee Chairman, and provide it to the Chairman for consideration.

4.2.4 Until the agency receives a response, it should continue to complete the report to the best of its ability as if it is due on the original deadline.

Submission Process

Note this Extension Request Form will be published online.

Agency	South Carolina Commission on Indigent Defense
Date of Submission	20-Jan-16

Instructions : Please complete this Extension Request Form. The completed form should be submitted electronically to the House Legislative Oversight Committee (HCommLegOv@schouse.gov) in both the original format (Excel) and saved as a PDF for online reporting. Please direct any questions about this process to Jennifer Dobson (jenniferdobson@schouse.gov) or Charles Appleby (charlesappleby@schouse.gov).

I. Extension Request

1	State the date the agency orginially received the report guidelines:	*24-Nov-15*
2	State the date the agency submitted this request for an extension:	*20-Jan-16*
3	State the orginial deadline for the report:	January 12, 2016, first day of session as provided by statute
4	State the number of additional days the agency is requesting:	*30 Days*
5	State the new deadline if the additional days are granted:	*20-Feb-16*

II. History of Extensions

1	List the years in which the agency previously requested an extension, putting the years the extension was gratned in bold:	None

III. Good Cause

Submission Process

		1	Please state good cause as to why the Committee should grant the extension requested by the agency. Please limit the response to 1,000 words or less.	*The agency director has previously assigned completion of this report to Lisa Campbell, Assistant Director of SCCID. According to Oversight Committee Staff, this agency was the first agency to submit the 2015 Restructuring Report. Shortly after the agency received the report guidelines for the current year (2016), Ms. Campbell went out on medical (sick) leave. She has been unable to return to work as of January 20, 2016. Her exact date of return has still not been established. The agency has now reassigned this task to other personnel; however, the staff members receiving this assignment have not previously completed this report. Indigent Defense respectfully requests the Committee grant a 30 day extension to insure personnel can*
IV.	**Verfication**			
		1	Please state the name of the agency head, or person designated and authorized by the agency head to do so, that has approved and reviewed the information provided in this Extension Request form.	*T. Patton Adams IV, Agency Director*
		2	Does the agency head, or designated person by the agency head, affirm that the information contained in this form from the agency is complete and accurate to the extent of his or her knowledge.	*Yes*
V.	**Committee Response**		**Leave this section blank.**	
		1	Date extension was granted:	20-Jan-16
		2	Number of additional days granted:	30 days
		3	New deadline for agency response:	20-Feb-16

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2016 Annual Restructuring Report Extension Request Guidelines

PLEASE NOTE:
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Agency Name:	**South Carolina Commission on Indigent Defense**
Date Request Submitted:	**January 20, 2016**

Background

Committee Standard Practices 4.2.2 - 4.2.4

Extensions for Annual Restructuring Reports

4.2.2 The Chairman may, for reasons he determines as good cause, provide an agency an extension and new deadline to submit its Annual Restructuring Report (“New Deadline”). The Chairman will not provide more than two extensions without unanimous consent from the full committee.

4.2.3 Before the Chairman will consider a request from an agency for an extension, the agency must fully complete a Committee Extension Request form, as approved by the Committee Chairman, and provide it to the Chairman for consideration.

4.2.4 Until the agency receives a response, it should continue to complete the report to the best of its ability as if it is due on the original deadline.

Submission Process

Note this Extension Request Form will be published online.

Agency	South Carolina Commission on Indigent Defense
Date of Submission	17-Feb-16

Instructions : Please complete this Extension Request Form. The completed form should be submitted electronically to the House Legislative Oversight Committee (HCommLegOv@schouse.gov) in both the original format (Excel) and saved as a PDF for online reporting. Please direct any questions about this process to Jennifer Dobson (jenniferdobson@schouse.gov) or Charles Appleby (charlesappleby@schouse.gov).

I. Extension Request

1	State the date the agency orginially received the report guidelines:	*24-Nov-15*
2	State the date the agency submitted this request for an extension:	*17-Feb-16*
3	State the orginial deadline for the report:	January 12, 2016, first day of session as provided by statute
4	State the number of additional days the agency is requesting:	*10 days*
5	State the new deadline if the additional days are granted:	*29-Feb-16*

II. History of Extensions

1	List the years in which the agency previously requested an extension, putting the years the extension was gratned in bold:	None

III. Good Cause

Submission Process

		1	Please state good cause as to why the Committee should grant the extension requested by the agency. Please limit the response to 1,000 words or less.	*The agency director has previously assigned completion of this report to Lisa Campbell, Assistant Director of SCCID. According to Oversight Committee Staff, this agency was the first agency to submit the 2015 Restructuring Report. Shortly after the agency received the report guidelines for the current year (2016), Ms. Campbell went out on medical (sick) leave, and we have now learned that she will be unable to return to work. The agency has reassigned this task to other personnel. The staff members receiving this assignment have not previously completed this report, and they have sought additional assistance from staff of the House Legislative Oversight Committee. Based upon that assistance, Indigent Defense respectfully requests the Committee grant an additional 10-day extension to insure personnel can thoroughly and accurately prepare the required report.*
IV.	Verfication			
		1	Please state the name of the agency head, or person designated and authorized by the agency head to do so, that has approved and reviewed the information provided in this Extension Request form.	*T. Patton Adams IV, Agency Director*
		2	Does the agency head, or designated person by the agency head, affirm that the information contained in this form from the agency is complete and accurate to the extent of his or her knowledge.	*Yes*
V.	Committee Response		**Leave this section blank.**	
		1	Date extension was granted:	18-Feb-16
		2	Number of additional days granted:	10 days
		3	New deadline for agency response:	29-Feb-16

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South Carolina House of Representatives
Post Office Box 11867
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Telephone: (803) 212-6810 • Fax: (803) 212-6811

2016 Annual Restructuring Report Guidelines

PLEASE NOTE:

The information included in the agency's report will appear online for all legislators and the public to view.

Agency Name:	**Commission on Indigent Defense**
Date Report Submitted:	**February 29, 2016**
Agency Head	
First Name	Patton
Last Name:	Adams
Email Address:	PAdams@sccid.sc.gov
Phone Number:	803-734-1343

General Instructions

SUBMISSIONS	
What to submit?	Please submit this document in electronically only in both the original format (Excel) as well as in a PDF document. Save the document as "2016 - Agency ARR (*insert date agency submits report*)."
When to submit?	The deadline for submission is by the first day of session, January 12, 2016.
Where to submit?	Email all electronic copies to HCommLegOv@schouse.gov.

NOTE: If the agency enters its Name and the Date of Submission in the "Cover Page" tab, it should automatically populate at the top of each tab in this report.

WHERE INFORMATION WILL APPEAR	
Where will submissions appear?	The information included in the agency's report will appear online for all legislators and the public to view. On the South Carolina Statehouse Website it will appear on the Publications page as well as on the individual agency page, which can be accessed from the House Legislative Oversight Page.

QUESTIONS	
Who to contact?	House Legislative Oversight at 803-212-6810.

OTHER INFORMATION	
	House Legislative Oversight
Mailing	Post Office Box 11867
Phone	803-212-6810
Fax	803-212-6811
Email	HCommLegOv@schouse.gov
Web	The agency may visit the South Carolina General Assembly Home Page (http://www.scstatehouse.gov) and click on "Citizens' Interest" then click on "House Legislative Oversight Committee Postings and Reports."

Legal Standards

This is the first chart in the report because the legal standards which apply to the agency should serve as the basis for the agency's mission, vision and strategic plan.

Agency Responding	Commission on Indigent Defense
Date of Submission	29-Feb-16

Instructions : List all state and federal statutes, regulations and provisos that apply to the agency ("Laws") and a summary of the statutory requirement and/or authority granted in the particular Law listed. If the agency grouped Laws together last year, they can continue to do so this year. However, please be aware that when the agency goes under study, the House Legislative Oversight Committee will ask it to list each Law individually. The Committee makes this request so the agency can then analyze each of the Laws to determine which current Laws may need to be modified or eliminated, as well as any new Laws possibly needed, to allow the agency to be more effective and efficient or to ensure the Law matches current practices and systems. Included below is an example, with a partial list of Laws which apply to the Department of Juvenile Justice. Please delete the example information before submitting this chart in final form. NOTE: Responses are not limited to the number of rows below that have borders around them, please list all that are applicable.

Item #	Statute, Regulation, or Proviso Number	State or Federal	Summary of Statutory Requirement and/or Authority Granted	Is the law a Statute, Proviso or Regulation?
1	US Constitution 6th Amendment	Federal	Guarantees a citizen the right to a speedy and public trial, an impartial jury, to be informed of the nature and cause of the accusation, to confront witnesses against him, to present witnesses in his favor, and to be represented by an attorney.	Statute
2	US Constitution 14th Amendment	Federal	Requires the state to provide equal protection and due process under the law.	Statute
3	16-3-26	State	Death Penalty Statute	Statute
4	17-3-5 et seq.	State	Defense of Indigents	Statute
5	17-27-10, et seq.	State	Post Conviction Relief	Statute
6	63-7-1620	State	Legal representation in child abuse and neglect cases	Statute
7	44-48-10, et seq.	State	Sexually Violent Predator Act	Statute

Legal Standards

8	2015-2016 SC Appropriations Act Part 1B, Section 61	State	Budget and Proviso Authority	Proviso

Mission, Vision and Goals

This is the second chart because the agency's mission and vision should have a basis in the legal standards, which the agency provided in the previous chart. After the agency knows the laws it must satisfy, along with its mission and vision, it can then set goals to satisfy those laws and achieve that vision (and the strategy and objectives to accomplish each goal - see next chart). To ensure accountability, one person below the head of the agency should be responsible for each goal. The same person is not required to be responsible for all of the goals.

Agency Responding	Commission on Indigent Defense
Date of Submission	29-Feb-16
Fiscal Year for which information below pertains	2015-16

Instructions : Provide the agency's mission, vision and laws (i.e. state and/or federal statutes) which serve as the basis for the agency's mission and vision.

Mission	To provide an efficient and effective system for representation of indigent persons in state
Legal Basis for agency's mission	Section 17-3-310, et seq, SC Code of Laws
Vision	To reduce case loads for public defenders and to provide adequate resources to provide efficient
Legal Basis for agency's vision	Section 17-3-310, et seq, SC Code of Laws

Instructions :
1) Under the "Legal Responsibilities Satisfied" column, enter the legal responsibilities (i.e. state and/or federal statutes and provisos) the goal is satisfying. All of the laws mentioned in the previous chart (i.e. Legal Standards Chart) should be included next to one of the agency's goals. When listing the Legal Responsibilities Satisfied, the agency can group the standards together when applicable (i.e. SC Code 63-19-320 thru 63-19-450). Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute.
2) Under the "Goals and Description" column, enter the number and description of the goal which will help the agency achieve its vision (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years). The agency should have 3-4 high level goals.
3) Under the "Describe how the Goal is SMART" column, enter the information which shows the goal is Specific, Measurable, Attainable, Relevant and Time-bound.
4) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing the goal.
5) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal. The Responsible Person has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives to accomplish the goal. In addition, this is the person who monitors the progress and makes any changes needed to the strategies and objectives to ensure the goal is accomplished. Under the "Position" column, enter the Responsible Person's position/title at the agency.

Legal Responsibilities Satisfied	Goals & Description	Describe how the Goal is S.M.A.R.T.	Public Benefit/Intended Outcome	Responsible Person Name:	Number of months person has been responsible for the goal or objective:	Position:
(i.e. state and federal statutes or provisos the goal is satisfying)	(i.e. Goal 1 - insert description)	Specific Measurable Attainable Relevant Time-bound	(Ex. Output = rumble strips are installed on the sides of a road; Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome			
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons	Determination of indigency is made by outside agencies and docketing and disposition of cases is determined by courts. Persons entitled to representation are qualified and assigned representation as specified by law and cases are disposed of within the time bounds set by law and rules.	*For persons entitled to representation who cannot afford it to be provided representation and protection of their legal rights.*	*T. Patton Adams*	*More than 3 years*	*Executive Director*
	Goal 2 -					
	Goal 3 -					
	Goal 4 -					
	Add others if needed					

Strategy, Objectives and Responsibility

This is the next chart because once the agency determines its goals, and those responsible for each goal, it then needs to determine the strategy and objectives to accomplish each goal. To ensure accountability, one person should be responsible for each objective. This can be the same person responsible for the goal, if it is a small agency, or, for larger agencies, a person who reports to the person responsible for the goal. The same person is not required to be responsible for all of the objectives.

Agency Responding	Commission on Indigent Defense
Date of Submission	29-Feb-16
Fiscal Year for which information below pertains	2015-16

Instructions :

1) Under the "Legal Responsibilities Satisfied" column, enter the legal responsibilities (i.e. state and/or federal statutes and provisos) the goal or objective is satisfying. For each goal, the agency can copy and paste the information from the Mission, Vision and Goals Chart. All of the legal standards mentioned for a particular goal should be included next to one of the objectives under that goal. When listing the Legal Responsibilities Satisfied, the agency can group the standards together when applicable (i.e. 63-19-320 thru 63-19-370). Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute.
2) Under the "Strategic Plan Part and Description" column, enter the strategic plan part number and description (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years). For each goal, the agency can copy and paste the information from the Mission, Vision and Goals Chart. If the agency is still utilizing the same strategies and objectives it submitted as part of the Accountability Report, it can copy and paste those into this chart, then fill in the remainder of the columns. However, if the agency has trouble explaining how each objective is SMART, it may need to revise its objectives. In addition, if the agency has revised its strategic plan since submitting its last Accountability Report, please provide information from the most current strategic plan.
3) Under the "Describe how it is SMART" column, enter the information which shows how each goal and objective is Specific, Measurable, Attainable, Relevant and Time-bound.
4) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing each goal and objective.
5) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal and objective. The Responsible Person for a goal has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person for an objective has employees and possibly different teams of employees beneath him/her to help accomplish the objective. The Responsible Person for a goal is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives needed to accomplish the goal. The Responsible Person for an objective is the person who, in conjunction with his/her employees and approval from higher level superiors, sets the performance measure targets and heads the game plan for how to accomplish the objective for which he/she is responsible. Under the "Position" column, enter the Responsible Person's position/title at the agency. Under "Office Address" column, enter the address for the office from which the Responsible Person works. Under the "Department/Division" column, enter the department or division at the agency in which the Responsible Person works. Under the "Department/Division Summary" column, enter a brief summary (no more than 1-2 sentences) of what that department or division does in the agency.

Legal Responsibilities Satisfied: (i.e. state and federal statutes or provisos the goal or objective is satisfying)	*Strategic Plan Part and Description* (i.e. Goal 1 - Insert description, Strategy 1.1 - Insert Description, Objective 1.1.1 - Insert Description)	How it is S.M.A.R.T.: Describe how each goal and objective is... Specific; Measurable; Attainable; Relevant; and Time-bound	Public Benefit/Intended Outcome: (Ex. Output = rumble strips are installed on the sides of a road; Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome	Responsible Person Name:	Number of months person has been responsible for the goal or objective:	Position:	Office Address:	Department or Division:	Department or Division Summary:
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons	Determination of indigency is made by outside agencies and docketing and disposition of cases is determined by courts. Persons entitled to representation are qualified and assigned representation as specified by law and cases are disposed of within the time bounds set by law and rules.	*For persons entitled to representation who cannot afford it to be provided representation and protection of their legal rights.*	*T. Patton Adams*	*More than 3 years*	*Executive Director*	*PO Box 11433 Columbia. SC 29211*	*SCCID*	*SCCID*

Strategy, Objectives and Responsibility

The agency does not need to insert the information for the rest of the columns for any strategy, type "n/a"	Strategy 1.1 - *Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons*	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.1.1 - *Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders.*	Present a regularly scheduled three-part series of training seminars for beginning public defenders	*Provide better-trained and more effective legal representation*	*Lawrence Brown*	*4 months*	*Deputy General Counsel and Training Director*	*PO Box 11433 Columbia. SC 29211*	*SCCID*	*SCCID*
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.1.2 - Maintain mandatory mentoring for all public defenders in their first year of employment	Regularly scheduled training seminars for beginning public defenders give them knowledge, tools and materials to provide effective representation for clients	Provide better-trained and more effective legal representation	*Lawrence Brown*	*4 months*	*Deputy General Counsel and Training Director*	*PO Box 11433 Columbia. SC 29211*	*SCCID*	*SCCID*
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.1.3 Continue to pursue opportunities to partner with other organizations to provide professional development programs	SCCID works with other professional associations such as the SC Public Defender's Association to present useful training information for public defenders.	Provide better-trained and more effective legal representation	*Lawrence Brown*	*4 months*	*Deputy General Counsel and Training Director*	*PO Box 11433 Columbia. SC 29211*	*SCCID*	*SCCID*
n/a	Strategy 1.2 - Implement standardized screening and determination of indigency criteria statewide	n/a	n/a	n/a	n/a	n/a	*n/a*	n/a	n/a

Strategy, Objectives and Responsibility

US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.2.1 - Analyze processes that determine indigency, including means and procedures used in other states	SCCID is working with public defenders and officials to revise the current methods of determining indegency to establish a single consistent method statewide.	will make the system more efficient, fair and consistent statewide	Hugh Ryan	7 months	Deputy Director and General Counsel	*PO Box 11433 Columbia. SC 29211*	SCCID	SCCID
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.2.2 - Make recommendations to SC Supreme Court and SC General Assembly for revisions to statutes and rules governing these issues to clarify, standardize and streamline the process	SCCID is working with public defenders and officials to revise the current methods of determining indegency to establish a single consistent method statewide.	Provide a system for determining indigency qualifications for appointed legal representation that is efficient, fair and consistent	Hugh Ryan	7 months	Deputy Director and General Counsel	*PO Box 11433 Columbia. SC 29211*	SCCID	SCCID
n/a	Strategy 1.3 - Continue technology development and implementation	n/a	n/a	n/a	n/a	n/a	*n/a*	n/a	n/a
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.3.1 - Implement Quick Reference of Collateral Consequences for each of the state's criminal offense codes available to all public defenders through agency database/website	SCCID is working to prepare and maintain a compilation of the consequences of convictions for offenses in South Carolina which may or may not be readily apparent from the statute itself.	to provide a resource so that public defenders can better advise their clients to make more informed decisions	Ryan Cole	12 Months	Database Specialist	*PO Box 11433 Columbia. SC 29211*	SCCID	SCCID

Strategy, Objectives and Responsibility

US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.3.2 - Continue upgrades and implementation of technology in case management and data collection systems	SCCID is working to meet state computer security mandates which will require upgrading hardware and software resources.	Enhances security of agency, personnel, and client information.	Ryan Cole	24 Months	Database Specialist	*PO Box 11433 Columbia. SC 29211*	SCCID	SCCID
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.3.3 - Implement an interface between public defender case management system and Court Administration to increase efficiency in both systems	SCCID is collaborating with SC Court Administration to allow SCCID to receive equivalent information to that of the Solicitors.	to increase efficiency in managing cases	T. Patton Adams	36 Months	Executive Director	*PO Box 11433 Columbia. SC 29211*	SCCID	SCCID
n/a	Strategy 1.4 - Increase public defender population to provide adequate representation and decrease case loads	n/a	n/a	n/a	n/a	n/a	*n/a*	n/a	n/a
US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.4.1 - Obtain funding to hire additional public defenders to provide representation in all magistrate courts as required by statute	SCCID is working to obtain funding for additional public defenders to satisfy legal requirements for representation in lower courts.	To assure that indigent persons are provided legal representation to which they are legally entitled in the magistrate courts	Hugh Ryan		Deputy Director and General Counsel	*PO Box 11433 Columbia. SC 29211*	*SCCID*	*SCCID*

Strategy, Objectives and Responsibility

US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Objective 1.4.2 - Obtain funding to hire additional public defenders to decrease case load per public defender	SCCID is working to obtain funding for additional public defenders.	To assure that indigent persons represented by public defenders receive adequate and effective representation	Hugh Ryan	36+ months	Deputy Director and General Counsel	*PO Box 11433 Columbia. SC 29211*	*SCCID*	*SCCID*

Associated Programs

This is the next chart because once the agency has determined its goals, strategies and objectives, the agency needs to determine which of its programs will help achieve those objectives and goals and which programs may need to be curtailed or eliminated. If one program is helping accomplish an objective that a lot of other programs are also helping accomplish, the agency should consider whether the resources needed for that program could be better utilized (i.e. so the agency can most effectively and efficiently accomplish all of its goals and objectives) if they were distributed among the other programs that are helping accomplish the same objective or among programs that are helping accomplish other objectives.

Agency Responding	Commission on Indigent Defense		
Date of Submission	29-Feb-16		
Fiscal Year for which information below pertains	2015-16		

Instructions :
1) Under the "Name of Agency Program" column, enter the name of every program at the agency on a separate row.
2) Under the "Description of Program" column, enter a 1-3 sentence description of the agency program.
3) Under the "Legal Statute Requiring Program" column, enter the legal statute which requires (this is different than allows) the program, if the program is required by a state or federal statute or proviso. Make sure it is clear whether the agency is referencing state or federal laws and whether it is a proviso or statute. If the program is not required by a state or federal statute or proviso, enter "none."
3) Under the "Objective the Program Helps Accomplish" column, enter the strategic plan objective number and description. The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart. Enter ONLY ONE objective per row. If an agency program helps accomplish multiple objectives, insert additional rows with that agency program information and enter each different objective it helps accomplish on a separate row.

Name of Agency Program	Description of Program	Legal Statute or Proviso Requiring the Program	Objective the Program Helps Accomplish (The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart) List ONLY ONE strategic objective per row.
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.1.1 - *Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders.*
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.1.2 - Maintain mandatory mentoring for all public defenders in their first year of employment
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.1.3 Continue to pursue opportunities to partner with other organizations to provide professional development programs
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.2.1 - Analyze processes that determine indigency, including means and procedures used in other states
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.2.2 - Make recommendations to SC Supreme Court and SC General Assembly for revisions to statutes and rules governing these issues to clarify, standardize and streamline the process
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.3.1 - Implement Quick Reference of Collateral Consequences for each of the state's criminal offense codes available to all public defenders through agency database/website

Associated Programs

Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.3.2 - Continue upgrades and implementation of technology in case management and data collection systems
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.3.3 - Implement an interface between public defender case management system and Court Administration to increase efficiency in both systems
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.4.1 - Obtain funding to hire additional public defenders to provide representation in all magistrate courts as required by statute
Administration	Establishes and monitors programs and services for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.4.2 - Obtain funding to hire additional public defenders to decrease case load from current average of 565 cases per public defender
Division of Appellate Defense	Represents indigents in the majority of criminal appeals including death penalty appeals before the SC Court of Appeals and the SC Supreme Court	17-3-310, et seq.	Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons
Division of Appellate Defense	Represents indigents in the majority of criminal appeals including death penalty appeals before the SC Court of Appeals and the SC Supreme Court	17-3-310, et seq.	Objective 1.1.1 - Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders.
Office of Circuit Public Defenders	Provides a consistent and fair statewide public defender system with standards and accountability for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons
Office of Circuit Public Defenders	Provides a consistent and fair statewide public defender system with standards and accountability for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.1.1 - Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders.
Office of Circuit Public Defenders	Provides a consistent and fair statewide public defender system with standards and accountability for the delivery of legal representation to indigent defendants in state courts	17-3-310, et seq.	Objective 1.1.2 - Maintain mandatory mentoring for all public defenders in their first year of employment
Death Penalty Trial Division	Provides cost-effective representation and resources for capital trials statewide	17-3-310, et seq.	Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons
Death Penalty Trial Division	Provides cost-effective representation and resources for capital trials statewide	17-3-310, et seq.	Objective 1.1.1 - Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders.

Strategic Budgeting

This is the next chart because once the agency determines its

Agency Responding	Commission on
Date of Submission	29-Feb-16
Fiscal Year for which	2015-2016

IMPORTANT TIME SAVING NOTE: Please

Part A Instructions :
Estimated Funds Available this Fiscal Year (2015-16)
1) Please enter each

Part B Instructions :
How Agency Budgeted Funds this Fiscal Year (2015-16)
1) Enter each agency objective and

Explanations from the Agency regarding Part A: *Insert any additional*

PART A Estimated Funds Available this Fiscal Year	Source of Funds:	Totals	*General Fund*	*Proviso 118.14 IT & Security*	*Proviso 61.1 General Sessions, Magistrate, Municipal, App Fees. 61.6 Probation Fees, Secti14-1-218 Allocation of deposit pursuant to Section 14-1-206 (C)6), 14-1-207(C)(5) ahd 14-1-208(C)(5)*	*Proviso 61.8*	Legal Aid Carry forward for Training 61.8	*Section 17-22-350(B)6 & 17-22-350(C)6 ,14-1-204(b) & 14-1-204(e), 14-1-212 (h)*	*Capital Reserve Fund Carry forward*	Proviso 61.7 Civil Action Application Fee	Federal Grants	Donations
	Is the source state, other or federal funding:	Totals	*State*	*State*	*Other funds*	*Other Funds*	Other Funds	*Other Funds*	*Other Funds*	Other Fund	Federal Grants	Other Funds
	Is funding recurring or one-time?		*Recurring*	*Non-recurring*	*Recurring*	*Recurring*	Non-Recurring	*Recurring*	*Non-Recurring*	Recurring	Non-Recurring	Non-Recurring
	$ From Last Year Available to Spend this Year											
	Amount available at end of previous fiscal year	$3,096,158	$0	$0	$2,514,990.00		$94,613.00	311,155.68	137,906.48	$ 35,275.00	$ -	$ 2,218.00
	Amount available at end of previous fiscal year that agency can actually use this fiscal year:	**$3,096,158**	0	0	$2,514,990.00		$94,613.00	311,156.00	137,906.00	$ 35,275.00	$ -	$ 2,218.00
	If the amounts in the two rows above are not the same, explain why :	Enter explanation for each fund to the right	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	$ Estimated to Receive this Year											
	Amount budgeted/estimated to receive in this fiscal year:	$35,544,711	$21,414,635.00	$100,000.00	$10,717,272.00	$1,700,000.00		$1,472,600.00		$ 32,000.00	$ 108,204.00	
	Total Actually Available this Year										Additional Budget	
	Amount estimated to have available to spend this fiscal year (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount budgeted/estimated to receive this fiscal year):	**$38,640,869**	$21,414,635.00	$100,000.00	$13,232,262.00	$1,700,000.00	$94,613.00	$1,783,756	$137,906.00	$ 67,275.00	$ 108,204.00	$ 2,218.00

Strategic Budgeting

Explanations from the Agency regarding Part B:		*Insert any additional*									
Restrictions on how agency is able to spend the funds from this source:	n/a	None	IT & Security	Proviso 61.1 Death Penalty Trial Division Salaries and Operating Expenses Death Penalty Trial Costs and Expenses Funding for fees and expenses for Court Appointed Attorneys when Public Defenders have conflicts. Funding for expenses for Public Defender cases. Proviso 61.6 1/2 Collections go to Public Defenders. 1/2 Collections go to expenses for Public Defenders and fees and expenses for Court Appointed Attorneys when Public Defenders have conflicts. Section 14-1-218 has no statutory restrictions.	Proviso 61.8 Legal Aid Funding (pass through)	Training	14-1-204(b) Distributed to Public Defenders by population per capita for indigent defense. 14-1-204(e) & 14-1-212(h) Division of Appellate Defense for Operating Expenses. 17-22-350(B)(6) & 17-22-350(C)(6) no statutory restrictions.	IT	Indigent Services	Grant Projects	None
Amount estimated to have available to spend this fiscal year: (the rows to the left should populate automatically from what the agency entered in Part A)	$38,640,869	$21,414,635	$100,000	$13,232,262	$1,700,000	$94,613.00	$1,783,756	$137,906	$ 67,275.00	$ 108,204.00	$ 2,218.00
Are expenditure of funds tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	n/a	Yes	Yes	Yes	Yes	Yes					
Where Agency Budgeted to Spend Money this Year											
Objective 1.1.1 - *Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders:*	*$252,000*						$ 220,000.00		$ 32,000.00		
Objective 1.1.2 - Maintain mandatory mentoring for all public defenders in their first year of employment:	*$0*										
Objective 1.1.3 Continue to pursue opportunities to partner with other organizations to provide professional development programs:	*$0*										
Objective 1.2.1 - Analyze processes that determine indigency, including means and procedures used in other states:	*$0*										
Objective 1.2.2 - Make recommendations to SC Supreme Court and SC General Assembly for revisions to statutes and rules governing these issues to clarify, standardize and streamline the process:	*$0*										
Objective 1.3.1 - Implement Quick Reference of Collateral Consequences for each of the state's criminal offense codes available to all public defenders through agency database/website:	*$0*										
Objective 1.3.2 - Continue upgrades and implementation of technology in case management and data collection systems:	*$0*										
Objective 1.3.3 - Implement an interface between public defender case management system and Court Administration to increase efficiency in both systems:	*$0*										
Objective 1.4.1 - Obtain funding to hire additional public defenders to provide representation in all magistrate courts as required by statute:	*$0*										
Objective 1.4.2 - Obtain funding to hire additional public defenders to decrease case load from current average of 565 cases per public defender:	*$0*										
Carry forward will increase estimated revenue totals as needed.	*$3,096,158*			$2,514,990		$94,613.00	$311,156.00	137906.00	$ 35,275.00		$ 2,218.00
Unrelated Purpose #1 - Flow Through to Legal Aid	*$1,700,000*				$ 1,700,000.00						
Administration	*$2,404,045*	*$ 553,668.00*	$ 100,000.00	$ 1,700,377.00			$ 50,000.00				
Rule 608 Appointments (Appointed Attorneys Non-Public Defender)	*$7,050,000*	$ 7,050,000.00									
Death Penalty Trial Fund	*$2,500,000*			$ 2,500,000.00							
Conflict Fund	*$2,500,000*			$ 2,500,000.00							
Appellate Division	*$1,310,077*	$ 763,634.00		$ 243,843.00			$ 302,600.00				
Circuit Public Defenders	*$2,659,927*	$ 2,659,927.00									
Public Defender Regular Distribution	*$10,212,603*	$ 6,039,551.00		$ 3,273,052.00			$ 900,000.00				
Public Defender DUI Distribution	*$976,593*	$ 976,593.00									
Public Defender CDV Distribution	*$1,377,185*	$ 1,377,185.00									
Death Penalty Trial Division	*$413,600*	$ 2,400.00		$ 411,200.00							
Employer Contributions	*$2,080,477*	$ 1,991,677.00		$ 88,800.00							
Federal Grants	*$108,204*									$ 108,204.00	
Total Budgeted to Spend on Objectives and Unrelated Purposes: (this should be the same as Amount estimated to have available to spend this fiscal year)	**$38,640,869**	**$21,414,635**	**$100,000**	**$13,232,262**	**$1,700,000**	$94,613.00	**$1,783,756**	**$137,906**	$ 67,275.00	**$108,204**	$ 2,218.00
Agency did not budget by strategic plan for FY15-16											

Objective Details

This is the next chart because once the agency determines the associated programs and amount of funds it is allocating to accomplish each objective, the agency needs to ensure it has proper performance measures established to track how effectively and efficiently it is utilizing the resources allocated. The agency also needs to consider potential negative impacts which may arise, and need to be addressed, if the objective is not accomplished; ensure the agency is addressing issues raised in previous audits or reviews; and continually consider which partners the agency could work with to more effectively and efficiently accomplish each objective.

Agency Responding	Commission on Indigent Defense	
Date of Submission	29-Feb-16	
Fiscal Year for which information below pertains	2015-16	

Instructions: Below is a template to complete for each Objective listed in the Strategy, Objectives and Responsibility Chart. It is recommended that the agency copy and paste the data in this tab into multiple other tabs, while it is still blank. The agency will then have a blank version to complete for each separate Objective. The agency needs to provide information in all the cells that are highlighted. Please save the information related to each Objective as a separate tab in the excel document. Label each Tab, "O__" and insert the applicable numbers in the blanks (For example "O1.1.1"). NOTE: Call House Staff if the agency has any questions or needs any assistance in completing the information below.

Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.1 - *Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons*	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.1.1 - *Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders.*	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*Provide better-trained and more effective legal representation*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administration* *Division of Appellate Defense*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Lawrence Brown*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	*4 months*	
Position:	*Deputy General Counsel and Training Director*	
Office Address:	*PO Box 11433* *Columbia, SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	

Objective Details

Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$252,000	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.1 - *Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons*	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.1.2 - Maintain mandatory mentoring for all public defenders in their first year of employment	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*Provide better-trained and more effective legal representation*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administration* *Division of Appellate Defense*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Lawrence Brown*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	*4 months*	
Position:	*Deputy General Counsel and Training Director*	
Office Address:	*PO Box 11433* *Columbia, SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart

Objective Details

# and description of Strategy the Objective is under:	Strategy 1.1 - *Provide a quality, unified cost effective and efficient statewide system for delivery of indigent defense to all eligible persons*	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.1.3 Continue to pursue opportunities to partner with other organizations to provide professional development programs	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*Provide better-trained and more effective legal representation*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administration* *Division of Appellate Defense*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Lawrence Brown*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	*4 months*	
Position:	*Deputy General Counsel and Training Director*	
Office Address:	*PO Box 11433* *Columbia, SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.2 - Implement standardized screening and determination of indigency criteria statewide	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.2.1 - Analyze processes that determine indigency, including means and procedures used in other states	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*Will make the system more efficient, fair and consistent statewide*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart

Objective Details

Agency Programs Associated with Objective		
Program Names:	*Administration*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Hugh Ryan*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	7	
Position:	*Deputy Director and General Counsel*	
Office Address:	*PO Box 11433* *Columbia. SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.2 - Implement standardized screening and determination of indigency criteria statewide	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.2.2 - Make recommendations to SC Supreme Court and SC General Assembly for revisions to statutes and rules governing these issues to clarify, standardize and streamline the process	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:		Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administration* *Office of Circuit Public Defenders*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Hugh Ryan*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	7	
Position:	*Deputy Director and General Counsel*	
Office Address:	*PO Box 11433* *Columbia. SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart

Objective Details

Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.3 - Continue technology development and implementation	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.3.1 - Implement Quick Reference of Collateral Consequences for each of the state's criminal offense codes available to all public defenders through agency database/website	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*To provide a resource so that public defenders can better advise their clients to make more informed decisions*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administration*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Ryan Cole*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	12	
Position:	*Database Specialist*	
Office Address:	*PO Box 11433 Columbia, SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.3 - Continue technology development and implementation	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.3.2 - Continue upgrades and implementation of technology in case management and data collection systems	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart

Objective Details

Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*Enhances security of agency, personnel and client information*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administration*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Ryan Cole*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	12	
Position:	*Database Specialist*	
Office Address:	*PO Box 11433* *Columbia, SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.3 - Continue technology development and implementation	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.3.3 - Implement an interface between public defender case management system and Court Administration to increase efficiency in both systems	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*To increase efficiency in managing cases*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administrative*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*T. Patton Adams*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	36	
Position:	*Executive Director*	

Objective Details

Office Address:	*PO Box 11433* *Columbia. SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
Strategic Plan Context		
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart
Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.4 - Increase public defender population to provide adequate representation and decrease case loads	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.4.1 - Obtain funding to hire additional public defenders to provide representation in all magistrate courts as required by statute	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*To assure that indigent persons are provided legal representation to which they are legally entitled in magistrate courts*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administrative* *Office of Circuit Public Defenders*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Hugh Ryan*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	36	
Position:	*Deputy Director and General Counsel*	
Office Address:	*PO Box 11433* *Columbia. SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
# and description of Goal the Objective is helping accomplish:	*Goal 1 - Provide a quality, unified cost effective and efficient statewide system for delivery of indigent*	Copy and paste this from the second column of the Mission, Vision and Goals Chart

Objective Details

Legal responsibilities satisfied by Goal:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Mission, Vision and Goals Chart
# and description of Strategy the Objective is under:	Strategy 1.4 - Increase public defender population to provide adequate representation and decrease case loads	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Objective		
Objective # and Description:	Objective 1.4.2 - Obtain funding to hire additional public defenders to decrease case load per public defender	Copy and paste this from the second column of the Strategy, Objectives and Responsibility Chart
Legal responsibilities satisfied by Objective:	US Constitution 6th Amendment US Constitution 14th Amendment SC Code Section 16-3-26 SC Code Section 17-3-5, et seq. SC Code Section 17-27-10, et seq. SC Code Section 63-7-1620, et seq. SC Code Section 44-48-10, et seq. 2015-2016 SC Appropriations Act Part 1B, Section 61	Copy and paste this from the first column of the Strategy, Objectives and Responsibility Chart
Public Benefit/Intended Outcome:	*To assure that indigent persons represented by public defenders receive adequate and effective representation*	Copy and paste this from the fourth column of the Strategy, Objectives and Responsibility Chart
Agency Programs Associated with Objective		
Program Names:	*Administration* *Office of Circuit Public Defenders*	Enter all the agency programs which are helping accomplish this objective. The agency can determine this by sorting the Associated Programs Chart by the "Objective the Program Helps Accomplish" column
Responsible Person		
Name:	*Hugh Ryan*	Copy and paste this information from the fifth column of the Strategy, Objectives and Responsibility Chart
Number of Months Responsible:	36	
Position:	*Deputy General Counsel and Training Director*	
Office Address:	*PO Box 11433* *Columbia, SC 29211*	
Department or Division:	*SCCID*	
Department or Division Summary:	*SCCID*	
Amount Budgeted and Spent To Accomplish Objective		
Total Budgeted for this fiscal year:	$0	Copy and paste this information from the Strategic Budgeting Chart
Total Actually Spent:	*Agency will provide next year*	
PERFORMANCE MEASURES		

Instructions : Please copy and paste the chart and questions below as many times as needed so the agency can provide this information for each Performance Measure that applies to this objective.

1) In the cell next to, "Performance Measure," enter the performance measure just like the agency did in the accountability report.

2) In the cell next to, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained below).

3) In the next set of cells enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. Next to "Minimum acceptable level," enter the minimum level for this performance measure that the agency would find acceptable. Including a minimum acceptable level and target level will hopefully encourage the agency to continually set challenging targets each year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."

4) In the last set of cells, answer the questions to provide Details about each measure. In the cell next to, "Is agency required to keep track of this by the state or federal government," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.

Objective Details

Types of Performance Measures:
Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.
Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection
Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.
Input/Explanatory/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

How the Agency is Measuring its Performance		
Objective Number and Description	Objective 1.1.1 - *Maintain a sustainable public defender training program with mandatory training for all newly hired public defenders.*	
Performance Measure:	Professional development for newly-hired public defenders	
Type of Measure:	Input/Explanatory/Activity	
Results		
2013-14 Actual Results (as of 6/30/14):	10	
2014-15 Target Results:	16	
2014-15 Actual Results (as of 6/30/15):	10	
2015-16 Minimum Acceptable Results:	16	
2015-16 Target Results:	16	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	
Why was this performance measure chosen?	To determine whether newly-hired public defenders were receiving any formal education and istruction to assist in beginning their duties to indigent defendants	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	SCCID has instituted a formal regularly-scheduled three-part training system	
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Consideration was given to the minimum acceptable level for training and actions necessary to achieve that level. The current program allows new	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes. The current program has been able to involve every public defender in the state with three years or less experience.	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?		

POTENTIAL NEGATIVE IMPACT

Instructions : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	*Inability to properly prepare new public defenders would increase error and result in less effective representation of clients.*
Level Requires Outside Help	*If funding were insufficient to continue education programs*
Outside Help to Request	*Additional funding or funding sources*
Level Requires Inform General Assembly	*When it becomes apparent to agency that current funding would not meet continuting needs*
3 General Assembly Options	*1. Provide additional funding for education programs; 2. Identify and provide additional funding sources for education programs*

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

Objective Details

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
Circuit Public Defender Offices	*Circuit public defenders and experienced attorneys in*	*State/Local Government Entity*
Private Attorneys	Various experienced private attorneys have provided instruction at training seminars	*Business, Association or Individual*

Objective Number and Description	Objective 1.1.2 - Maintain mandatory mentoring for all public defenders in their first year of employment
Performance Measure:	Mandatory mentoring for newly-hired public defenders
Type of Measure:	Input/Explanatory/Activity
Results	
2013-14 Actual Results (as of 6/30/14):	3
2014-15 Target Results:	16
2014-15 Actual Results (as of 6/30/15):	3
2015-16 Minimum Acceptable Results:	16
2015-16 Target Results:	16

Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	
Why was this performance measure chosen?	to determine whether the local circuit pubic defender offices were providing mentoring programs for new attorneys beyond what is required by the SC Supreme Court.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	The regularly-scheduled training seminars for new attorneys are intended to	
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Consideration was given to the support and information available to new public defenders on a local level and what resources might assist them in	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes, the training seminars provide additional support and information of new public defenders.	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?		

POTENTIAL NEGATIVE IMPACT

Instructions : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	*Attorneys would be more likely to make poor decisions and provide less effective representation for their clients.*
Level Requires Outside Help	*If funding were insufficient to continue education and training programs.*
Outside Help to Request	*Additional funding or funding sources*
Level Requires Inform General Assembly	*When it becomes apparent to agency that current funding would not meet continuing needs*
3 General Assembly Options	*1. Provide additional funding for education programs; 2. Identify and provide additional funding sources for education programs*

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Objective Details

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?
Circuit Public Defender Offices	*Circuit public defenders and experienced attorneys in*	*State/Local Government Entity*

Objective Number and Description	Objective 1.1.3 Continue to pursue opportunities to partner with other organizations to provide professional development programs
Performance Measure:	Partnership activities with other organizations
Type of Measure:	Input/Explanatory/Activity
Results	
2013-14 Actual Results (as of 6/30/14):	SCCID assisted the SC Public Defender Association in planning and preparation for its annual conference, assisted the SC Public Defender Association in planning and presenting its annual conference, hosted the Public Defender Best Practices Seminar with the Charleston School of Law, and sponsored the Summer Rural Extern Program with the Charleston School of Law.
2014-15 Target Results:	Assist the SC Public Defender Association in preparation for its annual conference and such other partership opportunities as may become available
2014-15 Actual Results (as of 6/30/15):	SCCID assisted the SC Public Defender Association in planning and preparation for its annual conference, continued the annual Summer Rural Extern Program with the Charleston School of Law, and teamed with the USC School of Law in co-hosting the bi-annual National Defender Leadership Institute.
2015-16 Minimum Acceptable Results:	Assist the SC Public Defender Association in preparation for its annual conference and such other partership opportunities as may become available
2015-16 Target Results:	Assist the SC Public Defender Association in preparation for its annual conference and such other partership opportunities as may become available

Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	
Why was this performance measure chosen?	The Public Defender Conference is an annual, regularly-scheduled conference. Other partnership opportunies arise during the year, but change from year to year.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?		
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	The Public Defender Conference is an annual, regularly-scheduled conference. Other partnership opportunies arise during the year, but change from year to	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes	
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?		

POTENTIAL NEGATIVE IMPACT

Objective Details

Instructions : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Number and Description	Objective 1.2.1 - Analyze processes that determine indigency, including means and procedures used in other states
Performance Measure:	Conduct review of statutes and rules governing determination of indigency.
Type of Measure:	Input/Explanatory/Activity
Results	
2013-14 Actual Results (as of 6/30/14):	Presented proposals to S.C. Supreme Court to be included in docket-management orders.
2014-15 Target Results:	Committee is still in place and continues to work on issues addressed in *State v. Langford* to include indigency screening.
2014-15 Actual Results (as of 6/30/15):	Proposals presented to committee.
2015-16 Minimum Acceptable Results:	Prepare report to Legislature as provided in Proviso 61.13.
2015-16 Target Results:	Prepare proposals and submit to Legislature regarding indigent verification

Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	
Why was this performance measure chosen?	SCCID must seek to ensure that only eligible persons should receive the benefit of indigent defense funds.	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Continue to advocate for inclusion of indigent screening procedures in Court	
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director	
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	N/A	
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	N/A	

Objective Details

If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	N/A

POTENTIAL NEGATIVE IMPACT

Instructions : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies (“Reviews”) of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Number and Description	Objective 1.2.2 - Make recommendations to SC Supreme Court and SC General Assembly for revisions to statutes and rules governing these issues to clarify, standardize and streamline the process	
Performance Measure:	Submission of recommendations to SC Supreme Court and SC General Assembly	
Type of Measure:	Input/Explanatory/Activity	
Results		
2013-14 Actual Results (as of 6/30/14):	Proposals submitted to S.C. Supreme Court regarding docket management	
2014-15 Target Results:	Supreme Court committee continues work on this issue	
2014-15 Actual Results (as of 6/30/15):	Supreme Court committee continues work on this issue	
2015-16 Minimum Acceptable Results:	Prepare indigent verification report as required in Proviso 61.13	
2015-16 Target Results:	Seek more consistent indigency screening standards	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	
Why was this performance measure chosen?	To ensure only qualified applicants receive services of Public Defenders and/or indigent funds	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Continue to advocate for inclusion in Administrative Orders	
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director	

Objective Details

What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Requirements of Proviso 61.13
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	

POTENTIAL NEGATIVE IMPACT

Instructions : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

Instructions : Below please list all external or internal reviews, audits, investigations or studies ("Reviews") of the agency which occurred during the past fiscal year that relates/impacts this objective. Please remember to maintain an electronic copy of each Review and any other information generated by the entity performing the Review as copies may be requested when the agency is under study. NOTE: Responses are not limited to the number of rows below that have borders around them, please insert as many rows as needed.

Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Number and Description	Objective 1.3.1 - Implement Quick Reference of Collateral Consequences for each of the state's criminal offense codes available to all public defenders through agency database/website	
Performance Measure:	Gathering, compiling and publishing data from various sources	
Type of Measure:	Input/Explanatory/Activity	
Results		
2013-14 Actual Results (as of 6/30/14):	Performance Measures were not applied for this year	
2014-15 Target Results:	Publication of Collateral Consequences Guide	
2014-15 Actual Results (as of 6/30/15):	Gathered and compiled data from various resources	
2015-16 Minimum Acceptable Results:	Organization of Data into searchable format	
2015-16 Target Results:	Additional research; Develop a useful method to access and search data compiled	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	
Why was this performance measure chosen?	Goal of Project	
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Ongoing project	

Objective Details

What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Desire to produce a useful resource
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	

POTENTIAL NEGATIVE IMPACT

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Most Potential Negative Impact	*attorneys would lack information necessary for decision making*
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

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Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

Instructions : Under the column labeled, "Current Partner Entities" list all entities the agency is currently working with that help the agency accomplish this objective. Under the "Ways Agency works with Current Partners," enter the ways the agency works with the entity (names of projects, initiatives, etc.) which helps the agency accomplish this objective. List only one partner per row and insert as many rows as necessary to list all of the partners. Note, if there is a large list of partners that all fit within a certain group, the agency can list the group instead of each partner individually. For example, if the agency works with every middle school in the state, the agency can list SC Middle Schools, instead of listing each middle school separately. As another example, if the agency works with every high school in Lexington county, the agency can list Lexington County High Schools, instead of listing each high school in the county separately.

Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Number and Description	Objective 1.3.2 - Continue upgrades and implementation of technology in case management and data collection systems	
Performance Measure:	Completion of case management systems for public defenders and appellate defenders	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	Initial phases of public defender system in operation	
2014-15 Target Results:	Get all counties connected to public defender system	
2014-15 Actual Results (as of 6/30/15):	All but one county connected to public defender system	
2015-16 Minimum Acceptable Results:	to get all counties connected to public defender system	
2015-16 Target Results:	Get all counties connected to public defender system, and complete appellate defense system	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	
Why was this performance measure chosen?	To set goals for step-by-step progress for systems completion	

Objective Details

If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Continued discussions with remaining county
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	yes
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	

POTENTIAL NEGATIVE IMPACT

Instructions : Please list what the agency considers the most potential negative impact to the public that may occur as a result of the agency not accomplishing this objective. Next to, "Most Potential Negative Impact," enter the most potential negative impact to the public that may occur as a result of the agency not accomplishing the objective. Next to, "Level Requires Outside Help," enter the level at which the agency believes it needs outside help. Next to, "Outside Help to Request," enter the entities to whom the agency would reach out if the potential negative impact rises to that level. Next to, "Level Requires Inform General Assembly," enter the level at which the agency thinks the General Assembly should be put on notice of the level at which the potential negative impact has risen. Next to, "3 General Assembly Options," enter three options for what the General Assembly could do to help resolve the issue before it became a crisis. The House Legislative Oversight Committee will provide this information to all other House standing committees, but will not address it itself until the agency is under study.

Most Potential Negative Impact	*Lack of efficiency and accuracy in gathering and recording information necessary for case management and statistical reporting.*
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

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Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

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Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Number and Description	Objective 1.3.3 - Implement an interface between public defender case management system and Court Administration to increase efficiency in both systems	
Performance Measure:	Implementation of interface between systems	
Type of Measure:	Input/Explanatory/Activity	
Results		
2013-14 Actual Results (as of 6/30/14):		
2014-15 Target Results:		
2014-15 Actual Results (as of 6/30/15):	Software developed to allow interface	
2015-16 Minimum Acceptable Results:	Continued discussions with Court Administration to allow connection of systems	
2015-16 Target Results:	Connection of systems	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	

Objective Details

Why was this performance measure chosen?	Goal of project
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Continued discussions with Court Administration to allow connection of
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Desire to have systems connected
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	Questionable
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	Continued discussions with Court Administration to allow connection of systems

POTENTIAL NEGATIVE IMPACT

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Most Potential Negative Impact	Inefficiency in data systems and delivery of services
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

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Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

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Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Number and Description	Objective 1.4.1 - Obtain funding to hire additional public defenders to provide representation in all magistrate courts as required by statute	
Performance Measure:	Increased funding for additional public defenders	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	Statewide had 214.5 public defenders	
2014-15 Target Results:	Increase funding for public defenders	
2014-15 Actual Results (as of 6/30/15):	Increased number of public defenders to 219 statewide	
2015-16 Minimum Acceptable Results:	Requested $4million recurring funds for hiring new public defenders	
2015-16 Target Results:	Received no additional funds for FY 15-16 state budget	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed
What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director	

Objective Details

Why was this performance measure chosen?	To continue to increase representation in magistrate court to ensure state is in compliance with *Alabama v. Shelton* and other legal authority
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	Received increase
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Reviewed needs of entire agency and programs and established $4million as request to reach increased level of public defenders.
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	No additional funding received
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	

POTENTIAL NEGATIVE IMPACT

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Most Potential Negative Impact	
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

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Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

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Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Objective Number and Description	Objective 1.4.2 - Obtain funding to hire additional public defenders to decrease case load per public defender	
Performance Measure:	Increased funding for additional public defenders	
Type of Measure:	Outcome	
Results		
2013-14 Actual Results (as of 6/30/14):	Statewide had 214.5 public defenders	
2014-15 Target Results:	Increase funding for public defenders	
2014-15 Actual Results (as of 6/30/15):	Increased number of public defenders to 219 statewide	
2015-16 Minimum Acceptable Results:	Requested $4million recurring funds for hiring new public defenders	
2015-16 Target Results:	Received no additional funds for FY 15-16 state budget	
Details		
Does the state or federal government require the agency to track this? (provide any additional explanation needed, two cells over)	Only Agency Selected	Insert any further explanation, if needed

Objective Details

What are the names and titles of the individuals who chose this as a performance measure?	T. Patton Adams, Executive Director
Why was this performance measure chosen?	To attempt to reduce case load per public defender to improve representation and efficiency
If the target value was not reached in 2014-15, what changes were made to try and ensure it was reached?	received increase
What are the names and titles of the individuals who chose the target value for 2015-16?	T. Patton Adams, Executive Director
What was considered when determining the level to set the target value in 2015-16 and why was the decision finally made on setting it at the level at which it was set?	Reviewed needs of entire agency and programs and established $4million as request to reach increased level of public defenders
Based on the performance so far in 2015-16, does it appear the agency is going to reach the target for 2015-16?	No additional funding received
If the answer to the question above is "questionable" or "no," what changes are being made to try and ensure it is reached or what resources are being diverted to ensure performance measures more likely to be reached, are reached?	

POTENTIAL NEGATIVE IMPACT

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Most Potential Negative Impact	
Level Requires Outside Help	
Outside Help to Request	
Level Requires Inform General Assembly	
3 General Assembly Options	

REVIEWS/AUDITS

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Matter(s) or Issue(s) Under Review	Reason Review was Initiated (outside request, internal policy, etc.)	Entity Performing the Review and Whether Reviewing Entity External or Internal	Date Review Began (MM/DD/YYYY) and Date Review Ended (MM/DD/YYYY)

PARTNERS

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Current Partner Entity	Ways Agency Works with Current Partner	Is the Partner a State/Local Government Entity; College, University; or Other Business, Association, or Individual?

Reporting Requirements

Agency Responding		Commission on Indigent Defense
Date of Submission		29-Feb-16
Fiscal Year for which information below pertains		2015-16

Instructions :
List all reports, if any, the agency is required to submit to a state, federal or outside entity on a regular basis. Insert the name of each answer the questions below it. Add as many columns as needed.
PLEASE NOTE: All information the agency provides in the rows below the row labeled, "Date the Report was last submitted," should a recently submitted the report (i.e. date report was last submitted).

	Agency Responding	Commission on Indigent Defense
	Report #	1
	Report Name:	Restructuring Report
	Why Report is Required	
	Legislative entity requesting the agency complete the report:	House Legislative Oversight Committee
	Law which requires the report:	Section 1/30/10(G)(1)
	Agency's understanding of the intent of the report:	Agency self analysis
	Year agency was first required to complete the report:	2015
	Reporting frequency (i.e. annually, quarterly, monthly):	annual
	Information on Most Recently Submitted Report	
Information in all these rows should be for when the agency completed the report most recently	Date Report was last submitted:	March, 2015
	Timing of the Report	
	Month Report Template is Received by Agency:	November
	Month Agency is Required to Submit the Report:	January
	Where Report is Available & Positive Results	
	To whom the agency provides the completed report:	House Legislative Oversight Committee
	Website on which the report is available:	www.scstatehouse.gov
	If it is not online, how can someone obtain a copy of it:	
	Positive results agency has seen from completing the report:	Analysis and better understanding of

Reporting Requirements

report in a separate column and ıpply to when the agency most		
Commission on Indigent Defense	Commission on Indigent Defense	Commission on Indigent Defense
2	3	4
Accountability Report	Information Technology and Information Security Plans	Materials Management Report
Executive Budget Office	General Assembly	General Assembly
Sections 1-1-810, 1-10-820 and Proviso	Proviso 117.118	SC Code 11-35-2440
Financial, organizational and	Agency plan for information technology	Record of procurement actions to
1994	2015	1994
annual	annual	quarterly
September, 2015	September, 2015	January, 2016
November	n/a	n/a
January	October	January, April, July, October
Governor and General Assembly	Department of Administration	State Fiscal Accountability Authority
www.scstatehouse.gov	Not published online for security purposes	http://procurement.sc.gov/PS/general/PS-general-audit-reports.phtm
	SCCID, PO Box 11433, Columbia, SC 29211-1433	
Analysis and better understanding of	Security Plan Ongoing	Transparency

Reporting Requirements

Commission on Indigent Defense	Commission on Indigent Defense	Commission on Indigent Defense	Commission on Indigent Defense
5	6	7	8
Affirmative Action Plan	Accident Report	Mileage Report	Agency Organization Report
General Assembly	General Assembly	General Assembly	General Assembly
SC Code 1-13-110 and Proviso 117.13	SC Code 1-11-340	SC Code 1-11-340	Proviso 117.48
Personnel Report by Race and Sex,	Agency motor vehicle accidents	Agency mileage report	Personnel Structure Chart
1994			
annual	quarterly	monthly	annual
October, 2015	January, 2016	February, 2016	August, 2015
n/a	n/a	n/a	n/a
October	January, April, July, October	monthly	September
State Human Affairs Commission	Department of Administration State Fleet Management	Department of Administration State Fleet Management	Human Resources Division
www.sceis.sc.gov			www.sceis.sc.gov
	SCCID, PO Box 11433, Columbia, SC 29211-1433	SCCID, PO Box 11433, Columbia, SC 29211-1433	SCCID, PO Box 11433, Columbia, SC 29211-1433
Transparency			

Restructuring Recommendations and Feedback

Agency Responding	Commission on Indigent Defense
Date of Submission	29-Feb-16
Fiscal Year for which information below pertains	2015-16

RESTRUCTURING RECOMMENDATIONS

Instructions: Please answer the questions below and add as many rows as needed.

Does the agency have any recommendations, minor or major, for restructuring?	No

If the agency has recommendations for restructuring, list each one on a separate row in the chart below. Add as many rows as needed.

Does the agency recommendation require legislative action?	Recommendation for restructuring

FEEDBACK (Optional)

Instructions: Please answer the questions below to provide feedback on this Annual Restructuring Report ("Report").

Please list 1-3 benefits the agency sees in the public having access to the information requested in the Report, in the format it was requested.	Please list 1-3 benefits to agency management and employees in having all of this information available in one document.	Now that the agency has completed the Report, please list 1-3 things the agency could do differently next year (or it could advise other agencies to do) to complete the Report in less time and at a lower cost to the agency.
Transparency	Increased efficiency in reviewing department functions	Keep running lists of new reporting requirements
2	2	2
3	3	3

Does the agency believe this year's Restructuring Report was less burdensome than last year's?	Please list 1-3 changes to the Report questions, format, etc. the agency recommends to ensure the Report provides the best information to the public and General Assembly, in the least burdensome way to the agency.	Please add any other feedback the agency would like to provide (add as many additional rows as necessary)
No	Allow for reporting to include the broader goals and strategies categories	This report appears to be geared toward specific finite projects rather than ongoing functions and services of an administrative agency. While the report must be desegned in a one-size-fits-all manner, many of the core functions performed by the agency are ongoing administrative or legal services that are difficult to quantify under goal achievements. When the agency's goals, strategies and objectives were outlined, the objectives listed were not intended for specific budgeting, but were projects and goals included within the functions of other divisions. Most of the Agency's budgeting falls under the broader Goals and Strategies, which include the core functions, rather than under the narrow shorter-term objectives.
Why or why not?	2	
This year's report appears to be in a new format and requires information not required in prior reports or that information be reported in a different manner.	3	